## 4-Year Plan Review if Student Created One in 8th Grade

1. Log onto your Naviance account > Select Courses > Select Manage Course Plans

| W NAVIANCE<br>BY HOBSONS                      | Home    | Courses  |                               | • | $\boxtimes$ | PT About Me 🔻 | LOG OUT |
|---|---------|--|-------------------------------|---|-------------|---------------|---------|
| Welcome, Pinellas!                            |         | Favorite Co<br>Explore Course<br>Manage Course | ourses<br>Catalog<br>Plans    |   |             |               |         |
|   | English | ✓ Go   | My Favorites                  |   |             |               |         |
| No Welcome Message is available at this time. |         |  | COURSES<br>I'm thinking about |   |             |               |         |

2. Click on the red plus button to move your 8<sup>th</sup> grade Course plan to a high school plan.



3. Select "Course Plan for High School"



4. Select "Copy Courses from Existing Plan," choose your completed 8<sup>th</sup> grade plan from the drop-down menu, and finally click "Continue."



5. <u>If you are a part of a district application program at your school, you may select it on the next screen. If</u> not, move on by clicking "Skip This Step."



ADD SELECTION AND CONTINUE TO YOUR PLAN

6. Check each Requirements box. If there is a check, you have fulfilled this requirement in your plan. If you need to make an edit in any area to reflect the classes you are actually taking this year or plan to take, click "edit courses" and make the necessary changes.

| Credits Required                             | Credits In Plan                           | _                     | <u>~</u>                     | Credits Still No | eeded Credits Completed                                     |
|--|---|-----------------------|------------------------------|------------------|---|
| Add / Edit Courses<br>Add courses in order t | <b>in Your Plan</b><br>o submit, scan, or | print this plan.      |                              |                  | Make this my current plan                                   |
| cluster                                      |   | pathway               |                              |                  | Additional Resources  |
| Select cluster                               | ~   | Select pathy          | vay                          | ✓ ADD            | Bth Grade Planning Worksheet                                |
| REQUIREMENTS                                 | 9th                                       | 10th                  | 11th                         | 12th             | Postsecondary Plan  |
| Check for Alerts                             | Grade                                     | Grade                 | Grade                        | Grade            | You have not indicated your                                 |
| 27.5 Credits in Plan                         | 7.5 Credits                               | 5 Credits             | 5 Credits                    | 4 Credits        | postsecondary plans yet.                                    |
| Algebra I 🛛 🗸                                |   |                       |                              |                  | Your Assessments  |
| 1 Credit<br>1 Credit in Plan                 |   |                       |                              |                  | Career Cluster Finder                                       |
| edit courses                                 |   |                       |                              |                  | You have not completed this assessment.                     |
| Geometry                                     | CEO HON                                   |                       |                              |                  | Take the Cluster Finder Assessment                          |
| 1 Credit in Plan                             | 1 credit attempted<br>in-progress         |                       |                              |                  | Favorite Career Clusters                                    |
| Additional Math Cre                          |   |                       |                              |                  | You don't have any favorite career<br>clusters or pathways. |
| 2 Credits<br>2 Credits in Plan               |   | ALG 2 HON<br>1 credit | PRE-CALCULUS HON<br>1 credit |                  | Explore Careers and Clusters                                |

7. Lastly, on this page, mark this new plan as your current plan by clicking here:

| Credits Required  | Credits In Plan                              | _                     | <u>~</u>                     | Credits Still N | Veeded Credits Completed  |        |  |
|---|--|-----------------------|------------------------------|-----------------|---|--------|--|
| Add / Edit Course<br>Add courses in order               | <b>s in Your Plan</b><br>to submit, scan, or | print this plan.      |                              |                 | Make this my current plan   |        |  |
| cluster   |  | pathway               |                              |                 | Additional Resources  |        |  |
| Select cluster  | ~  | Select pathy          | Nay                          | ✓ ADD           | 8th Grade Planning Worksheet  |        |  |
| REQUIREMENTS  | 9th  | 10th                  | 11th                         | 12th            | Postsecondary Plan  |        |  |
| Check for Alerts  | Grade  | Grade                 | Grade                        | Grade           | You have not indicated your   |        |  |
| 27.5 Credits in Plan                                    | 7.5 Credits                                  | 5 Credits             | 5 Credits                    | 4 Credits       | postsecondary plans yet.  |        |  |
| Algebra I   | 1  |                       |                              |                 | Your Assessments  |        |  |
| 1 Credit in Plan  |  |                       |                              |                 | Career Cluster Finder   |        |  |
| edit courses  | 5  |                       |                              |                 | You have not completed this<br>assessment.  |        |  |
| Geometry  | CEO HON                                      |                       |                              |                 | Take the Cluster Finder Assessment  |        |  |
| 1 Credit in Plan  | 1 credit attempted<br>in-progress            |                       |                              |                 | Favorite Career Clusters  |        |  |
| Additional Math Creve<br>2 Credits<br>2 Credits in Plan |  | ALG 2 HON<br>1 credit | PRE-CALCULUS HON<br>1 credit |                 | You don't have any favorite career<br>clusters or pathways.<br>Explore Careers and Clusters | Show M |  |

## <u>4-Year Plan Creation if Student Did NOT Create One in 8<sup>th</sup> Grade</u>

Steps 1-3 remain the same.

4. Select "Create a New Plan" instead of transferring your plan from 8<sup>th</sup> grade.

Steps 5-7 remain the same, but this student will need to fill in all courses since they had not done so yet.